



# WEBB COUNTY, TEXAS

## COMMISSIONERS COURT AGENDA

### PUBLIC NOTICE

COMMISSIONERS COURT MEETING  
WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2<sup>ND</sup> FLOOR  
LAREDO, TEXAS 78040  
September 22, 2003  
1:30 p.m.

**LOUIS H. BRUNI**  
Webb County Judge  
(956) 523-4600

**JERRY VASQUEZ**  
Commissioner, Precinct 1  
(956) 523-4617

**JUDITH G. GUTIERREZ**  
Commissioner, Precinct 2  
(956) 523-4624

**FELIX VELASQUEZ**  
Commissioner, Precinct 3  
(956) 523-4625

**DAVID R. CORTEZ**  
Commissioner, Precinct 4  
(956) 523-4653

**MARGIE IBARRA**  
Webb County Clerk  
(956) 523-4251

**HOMERO RAMIREZ**  
Webb County Attorney  
(956) 523-4044

**LEO FLORES**  
Webb County Auditor  
(956) 523-4016

1. **CALL TO ORDER BY JUDGE, LOUIS H. BRUNI**
2. **ROLL CALL BY MARGIE IBARRA, COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF MINUTES SEPTEMBER 8, 2003 MEETING**
5. **APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS**
6. **COMMUNICATIONS**
7. **PUBLIC COMMENT**- This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**LOUIS H. BRUNI, WEBB COUNTY JUDGE**

8. Discussion and possible action regarding the setting of salaries, expenses, and other allowances, of Webb County Elected Officials as per section 152.013, Texas Local Government Code and authorization to issue written notice to Elected Officials of their salary and allowances to be included in the Fiscal Year 2003-2004 Webb County Budget.

**PUBLIC HEARING**

9. Public hearing on the proposed Webb County Budget for Fiscal Year 2003-2004, pursuant to Chapter 111, Texas Local Government Code.

**CLOSE PUBLIC HEARING**

**LOUIS H. BRUNI, WEBB COUNTY JUDGE**

10. Discussion and possible action on the adoption of the Webb County budget for Fiscal Year 2003-2004 pursuant to Chapter 111, Texas Local Government Code. The Court may make any modifications to the County Judge's proposed budget by majority vote.
11. Discussion and possible action regarding the adoption of the Webb County Tax Rate of .457923 per \$100 taxable valuation for tax year 2003 (Fiscal Year 2003-2004) pursuant to Chapter 26, Texas Property Code.
12. Discussion and possible action by resolution of the Webb County Commissioners Court to nominate a candidate for the Webb County Appraisal District Board of Directors and to cast all of Webb County's 1,024 votes for Commissioner Felix Velasquez as Webb County's member to the Webb County Appraisal District Board of Directors for the 2004-2005 term as per Section 6.03 of the Texas Property Tax Code.

13. Discussion and possible action to designate meeting dates and time on which the Commissioners Court shall convene in regular term each month during the Fiscal Year 2003-2004 Pursuant to Section 81.005, Texas Local Government Code. The Court may convene on any other day as deemed necessary as authorized by law.
14. Discussion and possible action to approve the proposed Holiday Schedule for Fiscal Year 2003-2004;

Columbus Day	October 13, 2003 (Monday)
Veteran's Day	November 11, 2003 (Tuesday)
Thanksgiving	November 27 & 28, 2003 (Thurs. & Fri.)
Christmas	December 25 & 26, 2003 (Thurs. & Fri.)
New Years	January 1 & 2, 2004 (Thurs. & Fri.)
Martin Luther King	January 19, 2004 (Monday)
President's Day	February 16, 2004 (Monday)
Good Friday	April 9, 2004 (Friday)
Memorial Day	May 31, 2004 (Monday)
Independence Day	July 5, 2004 (Monday)
Labor Day	September 6, 2004 (Monday)

Three Personal Holidays for Fiscal Year 2003-2004

**GERARDO "JERRY" VASQUEZ, COMMISSIONER PRECINCT 1**

15. Discussion and possible action to accept project grant award of \$800,000 from the Office of Rural Community Development (TCDP Contract #722661) for the implementation of the Rio Bravo Storm Improvements Project and authorize the County Attorney to develop an Interlocal Agreement with the City of Rio Bravo in order to coordinate with the City on this project, and authorizing the County Judge to execute all relevant documents.

## **JUDITH GUTIERREZ, COMMISSIONER PRECINCT 2**

16. Discussion and possible action to approve Change Order #3 to the Caldwell Tanks, Inc., TCDP Contract #721859 (Oilton Elevated Storage Water Tank) in the total amount of Thirteen Thousand Three Hundred Seventy-Four Dollars (\$13,374) includes labor and the installation of pump and motor in the Oilton Water Tank and for Mirando City, Texas Water Line repairs includes welding and labor for the installation of the Sand Separator, and re-route 8" water line [Account #653-8001-8701 Water Facilities]
17. Discussion and possible action on the approval of a line item transfer in the amount of \$2,200 from account #001-0101-7448 (So. Texas County Judges & Commissioners Association) to account #001-0101-6402 (Repair & Maintenance Equipment).

## **FELIX VELASQUEZ, COMMISSIONER PRECINCT 3**

18. Discussion and possible action to approve a modification to the existing contract with the Golf Course Operator, effective October 1, 2003, and for the remaining years on the contract.
19. Discussion and possible action to appoint Jose Luis Rodriguez as County Road and Bridge Superintendent for a two year term effective September 22, 2003.
20. Discussion and possible action to have the County Road and Bridge Superintendent under the direct supervision of the Commissioners Court instead of the County Engineer.

## **DAVID R. CORTEZ, COMMISSIONER PRECINCT 4**

21. Discussion and possible action to transfer the authorized expenditure of \$300,000 from the 2000 HAWK FIRE APPARATUS CATEGORY in the use of proceeds of the "Webb County, Texas Certificates of Obligation Series 2000" to the category for general expenditures for purchase of equipment.

22. Discussion and possible action to transfer \$300,000 in the category for general expenditure for the purchase of equipment in the use of proceeds of the “Webb County, Texas Certificates of Obligation, Series 2002” to the construction of new County buildings, being the library and addition of libraries, and reimburse the general fund expenditure for use for projects in Precinct IV of Webb County.
23. Discussion and possible action to authorize interim supervision of the Risk Management Department.
24. Discussion and possible action to authorize Mr. Raul Elizondo, Director of Facilities, to supervise the Parks and Grounds Department.
25. Discussion and possible action to authorize changing date of regular Commissioners Court Meeting from October 14, 2003 (Tuesday) to October 15, 2003 (Wednesday) at 1:30 p.m.

<p><b>MEDIA BREAK – FIFTEEN MINUTES COURT RECESS</b></p>
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**COUNTY CLERK**

26. Discussion and possible action to increase the fees for Records Archive Management from ONE DOLLAR (\$1.00) per document to FIVE DOLLARS (\$5.00) per document and ordering that this fee be set and itemized in the county’s budget pursuant to Sec. 118.025(b), Local Government Code.

## **COUNTY ATTORNEY**

- 27.** Discussion and possible action to enter into an agreement for engineering services with Foster Engineering Company for the resurfacing, paving of streets and storm water drainage design within the City of Rio Bravo, Webb County, Texas, Units I, II, III, and the Rio Bravo Annex as funded by the Border Access Colonia Program administered by the Texas Department of Transportation and authorizing the County Judge to sign all relevant documents.[Engineering Department]
- 28.** Discussion and possible action to accept, by order, 2 rights-of-way, out of Los Ranchitos 359 East Subdivision, 32 rights-of-way, out of Pueblo Nuevo Subdivision, and 2 rights of way, out of Ranchitos IV Los Minerales Annex Subdivision, and authorizing the County Judge to sign all relevant documents.
- 29.** Discussion and possible action to enter into a three (3) year (September 22, 2003 through September 21, 2006) burglar alarm service and maintenance agreement with TRANSTATE SECURITY SYSTEMS. to install and service an alarm system at the El Cenizo Community Center located at 3519 Cecilia Lane in El Cenizo, Texas at a monthly cost of TWENTY FOUR DOLLARS AND NINETY FIVE CENTS (\$24.95). The Agreement also calls for a one-time TWO THOUSAND FIVE HUNDRED FOURTEEN DOLLAR AND NINETY FIVE CENTS (\$2,514.95) alarm system equipment installation-connection fee. The total cost of the Agreement is THREE THOUSAND FOUR HUNDRED AND THIRTEEN DOLLARS AND FIFTEEN CENTS (\$3,413.15) and authorizing the County Judge to execute all relevant documents.
- 30.** Discussion and possible action to enter into a three (3) year (September 22, 2003 through September 21, 2006) burglar alarm service and maintenance agreement with TRANSTATE SECURITY SYSTEMS. to install and service an alarm system at the Rio Bravo Community Center located at 1600 Orquidia Drive in Rio Bravo, Texas at a monthly cost of TWENTY FOUR DOLLARS AND NINETY FIVE CENTS (\$24.95). The Agreement also calls for a one-time TWO THOUSAND FIVE HUNDRED DOLLAR (\$2,500.00) alarm system equipment installation-connection fee. The total cost of the Agreement is THREE THOUSAND THREE HUNDRED AND NINETY EIGHT DOLLARS AND TWENTY CENTS (\$3,398.20) and authorizing the County Judge to execute all relevant documents.

31. Discussion and possible action to enter into a Collective Bargaining Agreement with the Webb County Deputy Sheriffs Association beginning October 1, 2003, and ending September 30, 2007, and authorizing the County Judge to sign all relevant documents.

### **DISTRICT ATTORNEY**

32. Discussion and possible action on the approval of the following line item transfers in the amount of \$6,000:

<b>From:</b> Account # 001-1100-6402(Repair & Maint Equip.)	\$3,500
Account # 001-1100-6204(Fuel & Lube)	500
Account # 001-1100-6014(Equip.Rental)	<u>2,000</u>
<b>TOTAL</b>	<b>\$6,000</b>

<b>TO:</b> Account # 001-1100-6011(Training & Ed.)	\$3,500
Account # 001-1100-6005(Postage)	500
Account # 001-1100-5601(Adm. Travel)	<u>2,000</u>
<b>TOTAL:</b>	<b>\$6,000</b>

### **ECONOMIC DEVELOPMENT**

33. Discussion and possible action to purchase (1) Copier Machine with a one year maintenance and (1) Laptop with accessories for the new Bruni Community Center. [Account #696-6108-8801 Capital Outlay Certificates of Obligation Series 2002]
34. Discussion and possible action to authorize the submission of revised contract Amendment #1 for TCDP #721003 (Self-Help Center Program) revision to include new activities, six (6) months contract time extension and Management Assessment Team report and recommendations. This will not cost the County any money and to authorize the County Judge to execute all relevant documents.
35. Discussion and possible action to enter into a Memorandum of Agreement with the Corporation for National and Community Service for the Webb County AmeriCORPS VISTA Volunteer Program, and authorizing the County Judge to sign all relevant documents. The agreement will allow for the placement of up to 15 VISTA Volunteers in Webb County and its partner organizations.

## **PLANNING DEPARTMENT**

36. Discussion and possible action to authorize the Planning Department Staff to enter into User Agreements with Intrado Inc. for the updating of Emergency 9-1-1 Addressing Database(s) in Webb County.
37. Discussion and possible action to itemize and set fees by order for floodplain development permits and road permits pursuant to the provisions of Section 16.324, Texas Water Code and Section 252.017, Texas Transportation Code.
38. Discussion and possible action to establish a new line-item in the FY04 Budget for expenditures related to the acquisition of hardware, software, professional/consultant services, user fees, and any other item related to the deployment of Mapped ANI/ALI (Automatic Number Identification/Automatic Location Identification) service for the Sheriff's Public Safety Answering Point (PSAP), the Planning Department's interface with Intrado Inc., and the deployment of automatic Vehicle Location (AVL) systems for County emergency response vehicles; and to deposit those surplus monies totaling \$100,850.25 collected by the Planning Department for Addressing and Addressing Maintenance activities during FY 03 into said new line-item.
39. Discussion and possible action to issue "Certifications Regarding compliance with Plat Requirements and the Connection of Utilities" to authorize utility connections to the following properties:  
  
Connections(s) qualifying under Section 232.028 (a) and (b):
  1. Block 39, Lot 17, 18, & 19, Oilton Subdivision, (electricity-one dwelling only).

## **PURCHASING AGENT**

40. Discussion and possible action to award a proposal for landscaping and greenery for the Webb County Courthouse. [Account #001-0109-6401 Repair and Maintenance of Building]
41. Discussion and possible action to authorize the Purchasing Agent to solicit competitive sealed bids for the Webb County, Justice of the Peace Courthouse Expansion Project.

42. Discussion and possible action to authorize the Purchasing Agent to purchase the equipment for the El Cenizo and Rio Bravo Community Centers in the amount of \$17,275 from Bond Series 2002. [Account #696-8007-8801 Capital Outlay Certificates of Obligation Series 2002]

### **RISK MANAGEMENT**

43. Discussion and possible action on the approval of the following line item transfer:

<b>FROM:</b>	816-0105-9203(Claims Paid Prescription)	<b>\$32,000</b>
<b>TO:</b>	816-0105-6038 (Adm. Fees)	\$17,500
	816-0105-6060 (Basic Life Insurance)	500
	816-0105-6202 (Claims Paid Dental)	14,000
	<b>TOTAL:</b>	<b>\$32,000</b>

### **TAX OFFICE**

44. Discussion and possible action on the approval of a line item transfer in the amount of \$3,000 from account # 001-0700-6022 (Professional Services) to account # 001-0700-6205 (Materials & Supplies).

### **EXECUTIVE SESSION**

45. Discussion and possible action regarding litigation filed by Ramon Garcia, P.C. being Cause No.:2003-CVQ-1374-D1; Webb County vs. Chevron U.S.A., Inc. A/K/A Chevron Products Company, et al; In the 49th District Court, Webb County, Texas, Cause No: 2003-CVQ-1401-D2; Webb County vs. Exxon Mobil Corporation, et al; In the 111th District Court, Webb County, Texas and Cause No: 2003-CVQ-1368-D2; Webb County vs. Conoco, Inc., et al; In the 111th District Court, Webb County, Texas or other action as deemed appropriate by the Commissioners Court.  
**[Executive Session requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071, Consultation with Attorney]**
46. Discussion and possible action relating to the “contract of employment” with the Law Office of Ramon Garcia, P.C., or other action as deemed appropriate by the Commissioners Court. **[Executive Session requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071, Consultation with Attorney]**

47. Discussion and possible action to amend Webb County Personnel Policies Manual §14.04 to modify composition of Webb County Employee Grievance Committee, to set terms of the members of that committee, and any related matters. (Requested by County Judge)  
**[Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071(Consultation with Attorney)].**
48. Discussion and possible action to appoint members of the Webb County Employee Grievance Committee pursuant to §14.04 of the Webb County Personnel Policies Manual, to set the terms of those members, and any related matters. (Requested by County Judge) **[Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071(Consultation with Attorney)].**
49. Adjournment.

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS \_\_\_\_\_ DAY OF SEPTEMBER, 2003.

By: \_\_\_\_\_  
Louis H. Bruni  
Webb County Judge

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the \_\_\_\_\_ day of \_\_\_\_\_, 2003 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2003

COUNTY CLERK, WEBB COUNTY, TEXAS

BY: \_\_\_\_\_